

We're Hiring:

Administrative Assistant!

Part Time: M-F; 9 AM to 3 PM.

You'll provide administrative support to department managers and be part of our customer service team. We offer good pay and State Pension. Qualified candidates will have a minimum of 3 years comparable experience, be proficient in Microsoft Office and have strong oral and written communication skills. See the complete job description at www.waukesha-water.com.

Submit resume and cover letter to:

WAUKESHA WATER UTILITY



115 Delafield Street

P O Box 1648

Waukesha, WI 53187-1648

Fax: (262) 521-5265

Or Email:

WWUhr@waukesha-water.com