

JOB DESCRIPTION

JOB TITLE: Distribution Operator I

FLSA STATUS: Hourly

DEPARTMENT: Operations

MANAGER: Operations Manager

PURPOSE OF JOB:

Under the direction of the System Maintenance Supervisor(s), this position will perform a variety of duties in the Operations Department related to the construction, repair and maintenance of water distribution infrastructure, facilities, and equipment. Perform other tasks, cooperate with others and respond to emergencies or unusual circumstances as required or assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Performance of construction related duties necessary for the maintenance and repair of the water distribution system. This will require use of safety equipment, hand tools, power operated equipment, and other construction tools.
2. Repair or replace broken water main, valves, hydrants, and associated piping.
3. Perform routine maintenance of valves and hydrants in accordance with maintenance schedule.
4. Drive and operate motorized equipment such as utility service truck and dump trucks to transport, load, and unload construction materials. Ability and skill necessary to operate heavy equipment such as backhoe and front-end loader is desirable.
5. Perform locating of Utility owned underground infrastructure
6. Must be available for emergency overtime assignments, rotating stand-by duty, and call-in time as required.
7. Must comply with safety procedures and regulations to prevent injuries, illnesses and accidents.
8. Perform on-call duties when scheduled
9. Perform other duties in the operations department relating to metering and water supply functions as needed.

LICENSES OR CERTIFICATIONS: Valid Wisconsin Commercial Driver's License. Competent Person Certification required. Desirable to have First Aid/CPR certification and confined entry training.

SKILLS OR EDUCATION: Equivalent of 4 years high school. Three to five years equivalent experience. Ability to operate backhoe is desirable. Ability to operate tandem dump truck, and typical construction tools and equipment required. Ability to use computers and associated software.

NORMAL DUTY HOURS: 40 hours per week as assigned, also occasional weekend, evening, and holiday scheduled or on-call duty as assigned or emergencies warrant.

REQUIRED JOB STANDARDS:

1. The physical stamina and mental ability to perform manual labor for extended periods in varying weather conditions.
2. Capable of frequent lifting up to 25 pounds; occasional lifting/moving of up to 100 pounds.
3. Ability to climb 40' vertical extension ladder.
4. Ability to give on-the-job instructions/signals to equipment operator.
5. Must have near vision, far vision, depth perception, and the ability to adjust focus.
6. Ability to operate tandem dump truck and typical construction tools is required.