



**WAUKESHA WATER UTILITY**

PO Box 1648  
115 Delafield Street  
Waukesha WI 53187-1648  
262 521 5272

**HYDRANT METER APPLICATION**

Hydrant Use:

Construction  TankTruck  Landscaping

SEND BILL/REFUND TO: (PLEASE PRINT)

Name \_\_\_\_\_ Address \_\_\_\_\_

City, State, & Zip \_\_\_\_\_ Tel # \_\_\_\_\_ Cell # \_\_\_\_\_

The above permit holder is allowed to use the hydrant located at \_\_\_\_\_ ONLY.  
The permit must be present while the hydrant is used. User is subject to arrest/fine for improper use.

When not at job site, meter will be located at \_\_\_\_\_

RATE SCHEDULE			
Daily rental rate (effective 12/1/2017)		Quarterly Charges	
Begins the day meter is picked up and ends the day meter is returned to the Water Utility.		Service Charge	Usage Charge Rate per 1,000 Gallons
1" Meters	\$3.00 /day	1" = \$45.00	Water \$5.10
3" Meters	\$8.00 /day	3" = \$198.00 (will be prorated daily)	Return Flow \$2.31
			Total \$7.41

**A deposit of \$435.00 for a 1" meter or \$1,255.00 for a 3" meter must be left with the Utility.**

Deposit Paid by Cash Check # \_\_\_\_\_

Meter No. \_\_\_\_\_ CIS No. \_\_\_\_\_ Hydrant wrench issued: Yes No

Estimated date of Return \_\_\_\_\_ Actual date of Return \_\_\_\_\_

Beginning Reading \_\_\_\_\_ Ending Reading \_\_\_\_\_

Name of person returning meter \_\_\_\_\_ Hydrant wrench returned: Yes No NA

**Failure to return wrench will result in the forfeiture of \$100.00**

**I understand and accept the terms of this Agreement including those shown on the back of this form.**

**WAUKESHA WATER UTILITY**

**PERMIT HOLDER**

Name \_\_\_\_\_

Name \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

White - Office, Yellow – Meter Dept., Pink – Customer

## TERMS FOR USE

Water may be drawn from fire hydrants for construction or other approved uses only through meters issued by the Waukesha Water Utility. Appropriate back flow prevention is the responsibility of the permit holder.

Hydrant use is restricted to those hydrants which are located immediately adjacent to a construction site or other location of use (as identified in the "Application for Hydrant Meter").

Hydrants and Meter will be used as follows: Turn hydrant full on; turn meter valve on. When done, turn meter valve off and turn off hydrant very slowly. Meter must be removed from hydrant at day's end and stored in a secure location. Failure to follow this procedure could result in broken/stolen equipment and/or water mains. Repair/replacement expenses will be borne by the permit holder.

Water drawn from hydrants may not be transported for use outside the City of Waukesha except by the fire department when fighting a fire. Any meter used for this purpose will be immediately removed by the Utility.

No person shall use or attach any device on a hydrant unless that person has an authorized meter in use at the site, is familiar with proper hydrant operation, and is equipped with appropriate tools (fittings and hydrant wrench) to prevent damage to the hydrant.

During the months of freezing weather the permit holder must report meter use to the Utility no later than 3:00 pm. Meters used on hydrants must be removed daily, carefully drained and stored to prevent damage by freezing. These procedures are required to ensure operable condition of all hydrants in the case of fire.

Hydrant billing is performed quarterly. **Hydrant meters should be read on or about the 15<sup>th</sup> of January, April, July, and October.** Meter reading cards will be provided to each customer at the time of application. Authorized personnel will record the account number, meter reading, reading date, meter number, site location and company name on the card. The completed meter reading card must be mailed to the Waukesha Water Utility by January 18<sup>th</sup>, April 18<sup>th</sup>, July 18<sup>th</sup>, and October 18<sup>th</sup>. Receipt of quarterly readings is necessary, and failure to provide readings at these times may require return of the hydrant meter.

Any person or firm found in violation of these rules will be billed by the Waukesha Water Utility based on time and materials at current authorized rates for inspecting and repairing the hydrant.

Any damages to Waukesha Water Utility facilities/equipment in coordination with the permit are the responsibility of the permit holder and will be billed accordingly.

The deposit paid when the meter is taken out may be applied to any charges incurred in conjunction with this permit. After return of the meter, the Utility will use the deposit for any outstanding amounts due, and return the remainder to the permit holder.

Meters must be returned to the Meter Department at 132 E. North Street, Door # 10.

White - Office, Yellow – Meter Dept., Pink – Customer